

# Valley Cottage Library

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## Board of Trustee Meeting of the Valley Cottage Library Wednesday April 19, 2023

### MINUTES

Present: Arlette Mooney, President  
Frank Dwyer, Vice President  
Marge McLoughlin, Treasurer  
Michael Mark, Secretary  
Herb Lerner, Trustee

Board Members Absent *excused*:  
Melissa Roy, Trustee

Also attending: Christy Blanchette, Library Director

Public attending: Ashley Guattery

#### 1. Call to order -

Meeting called to order at 7:33 PM by Arlette Mooney, President.

#### 2. Public Comments – None.

#### 3. Approval of March 15, 2023 Minutes

**Moved by Frank Dwyer and seconded by Marge McLoughlin**

To accept the Minutes of the March 15<sup>th</sup>, 2023 Library Board Meeting.

Motion passes 5-0:

#### 4. President's Report –

Arlette reported that flood remediation is moving along well. She thanked Christy and Library Staff for the hard work of addressing and working through all of the repair work.

Multiple community members have submitted interest in serving to fill the vacated board seat. The board will discuss a process for selection of the new trustee.

#### 5. Director's Report – Reviewed and on file.

In addition, Christy updated the Board on progress in the roofing project. Roof replacement is moving forward well. The Library will receive \$15,000 from RCLS in addition to the funds RCLS previously has committed to aid in paying for the project. The CREST grant Christy has applied for is moving forward as well.

Christy also updated the Board on repairs to the Library as a result of the flooding. Repairs are moving forward well. Christy is creating a timeline for book moving and replacement in order to accommodate carpet installation, painting, shelf restoration, electrical work, and reference desk installation.

Christy reminded board members to complete their required yearly board trainings.

## **6. Treasurer's Report – Reviewed and on file.**

**Moved by Marge McLoughlin and seconded by Herb Lerner the following resolution:**

**RESOLVED**, The Board of Trustees of the Valley Cottage Library accepts the Treasurer's Report dated 31 March, 2023, and approves the attached vouchers.  
Motion passes 5-0.

## **7. Board Reports and New Business –**

### Strategic Plan Committee -

Christy reported that survey responses are coming in. There has been good response. The consultant has continued to encourage soliciting responses from as broad a demographic as possible. Survey will remain open.

### Board vacancy –

As previously discussed, should there be more than one or two applications for the vacant board seat, the board would establish a committee to review those applications. Five applications have been submitted. The board appointed Arlette and Marge as the committee to review the applications, with Christy available to confer and assist.

### Solar Panel Discussion –

There was general discussion regarding the possibility of installing a solar panel system on the library roof. The board needs to make a decision by the June meeting on whether to move forward with the project at this time, so that Christy has time to proceed with any appropriate grant applications.

## **8. Old Business –**

### Flood repair report –

During the Director's Report, Christy updated the Board on flood repairs (see above)

### Roof progress report -

During the Director's Report, Christy updated the Board on roof repairs (see above)

**Workshop Items –****Meeting Room Calendar – Reviewed****Statistics – Reviewed****10. Call to Adjourn****Moved by Marge McLoughlin and seconded by Frank Dwyer**

to adjourn the meeting

Motion passes 5-0

Meeting adjourned at 8:35 PM.

Respectfully submitted,

Michael Mark, Trustee