

VALLEY COTTAGE LIBRARY

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Board of Trustees Meeting of the
Valley Cottage Library
Wednesday, June 18, 2025

MINUTES

Present: Frank Dwyer, President
Marge McLoughlin, Vice President
Melissa L. Roy, Secretary
Michael Mark, Treasurer
Mary Fiore, Trustee
Arlette Mooney, Trustee
Jemar Ward, Trustee

Christy Blanchette, Director
Ashley Maraffino, Assistant Director

Public present: None

1. Call to order – Meeting called to order at 7:32pm by Frank Dwyer, President.

2. Public Comments – None

3. Approval of Minutes – May 21, 2025 Minutes –

Moved by Marge McLoughlin and seconded by Michael Mark the following resolution:

To accept the Minutes of the May 21, 2025 library Board Meeting.

Motion passes 7-0.

4. President's Report – None

5. Director's Report – On file for review.

Christy shared the following highlights:

- Reminder to all trustees to complete continuing education.
- Space has been identified for the installation of a bench in honor of Tom Protus, Sr.

The trustees extend congratulations to Carida Ridoré, who, along with the interim Director of the Nyack Library, will do a poster presentation at the upcoming ALA conference in Philadelphia.

6. Treasurer's Report –

Moved by Arlette Mooney and seconded by Jemar Ward the following resolution:

RESOLVED, that the Board of Trustees of the Valley Cottage Library accepts the Treasurer's Reports dated May 31, 2025 and approves the attached vouchers.
Motion passes 7-0.

7. Board Reports and New Business –

Personnel Report –

Moved by Mary Fiore and seconded by Arlette Mooney the following resolution:

RESOLVED, that on recommendation of the Library Director, the Board of Trustees of the Valley Cottage Library accepts the resignation of Adrienne Langford, whose last day of work will be May 24, 2025.
Motion passes 7-0.

Construction Aid Assurances approval –

Moved by Mary Fiore and seconded by Michael Mark the following resolution:

RESOLVED, that the Board of Trustees of the Valley Cottage Library approves, and authorizes the Library Director to submit, an application for a public library construction aid award to be administered in accordance with the requirements of Education Law §273-a and Commissioner's Regulations §90.12.
Motion passes 7-0.

Moved by Marge McLoughlin and seconded by Michael Mark the following resolution:

RESOLVED, that the Board of Trustees of the Valley Cottage Library approves and authorizes the Board President to execute an acknowledgment of its intent to complete the project as identified in the NYS Public Library Construction Aid Application.
Motion passes 7-0.

Snow plow quote approval –

Moved by Mary Fiore and seconded by Marge McLoughlin the following resolution:

RESOLVED, that the Board of Trustees of the Valley Cottage Library authorizes the Library Director to enter into a contract with Curti's Landscaping, Inc. for three years at an annual cost of \$9,548.10 (year 1), \$10,130 (year 2), and \$10,430 (year 3).
Motion passes 7-0.

Building Committee –

Christy reported that the new teen and study space will be completed (except for new furniture) by the end of next week (June 27).

8. New Business –

Finance Committee

The Finance Committee will convene over the summer to discuss health insurance options and the possibility of adjustments to retirement contributions.

9. Old Business –

Public Comments –

The Bylaws Committee will meet to review a draft Public Comments policy.

10. Statistics – Reviewed

11. Adjournment

Moved by Melissa Roy and seconded by Michael Mark

To adjourn the meeting.

Motion passes: 7-0.

Meeting adjourned at 8:38pm.

Respectfully submitted,
Melissa L. Roy, Secretary