

VALLEY COTTAGE LIBRARY

110 Route 303, Valley Cottage, New York 10989 • 845.268.7700 • www.valleycottagelibrary.org



Board of Trustee Meeting of the Valley Cottage Library Wednesday January 18, 2023

MINUTES

Present: Arlette Mooney, President
Frank Dwyer, Vice President
Marge McLoughlin, Treasurer
Michael Mark, Secretary
Herb Lerner, Trustee

Board Members Absent *excused*:
Kevin Graham, Trustee
Melissa Roy, Trustee

Also attending: Christy Blanchette, Library Director
Ashley Maraffino, Assistant Library Director

Public attending: Ashley Guattery

1. Call to order -

Meeting called to order at 8:15 PM by Frank Dwyer, Vice President.

2. Public Comments – None.

3. Approval of December 21, 2022 Minutes

Moved by Arlette Mooney and seconded by Marge McLoughlin

To accept the Minutes of the December 21st, 2022 Library Board Meeting.

Motion passes 5-0:

4. President's Report – None.

5. Director's Report – Reviewed and on file.

6. Treasurer's Report – Reviewed and on file.

Moved by Arlette Mooney and seconded by Herb Lerner the following resolution:

RESOLVED, The Board of Trustees of the Valley Cottage Library accepts the Treasurer's Report dated 31 December, 2022, and approves the attached vouchers.
Motion passes 5-0.

7. Board Reports and New Business –

Election of Board Officers -

Michael Mark and Marge McLoughlin nominated Arlette Mooney to serve as Board President.

Arlette Mooney is elected Board President unanimously.

Michael Mark and Arlette Mooney nominated Frank Dwyer to serve as Board Vice President.

Frank Dwyer is elected Board President unanimously.

Arlette Mooney and Marge McLoughlin nominated Melissa Roy to serve as Board Secretary.

Melissa Roy is elected Board Secretary unanimously.

Arlette Mooney and Marge McLoughlin nominated Michael Mark to serve as Board Treasurer.

Michael Mark is elected Board Treasurer unanimously.

Designation of official newspaper

Michael Mark moved and Arlette Mooney seconded the following resolution:

RESOLVED, That the Valley Cottage Library Board of Trustees hereby designates The Rockland Journal News to be the Official Library Newspaper.

Motion passes 5-0

Personnel Report –

Moved by Arlette Mooney and seconded by Marge McLoughlin the following resolution:

RESOLVED, that on recommendation of the Library Director, the Board of Trustees of the Valley Cottage Library approves the appointment of Alexandra Carioscia, part-time non-exempt, effective January 10, 2023.

Strategic Plan Committee -

A survey is being developed for information-gathering purposes, as a part of the process of creating a new Strategic Plan.

Bylaws Committee – None

Finance Committee – None

Roof Replacement Funds Resolution -

Michael Mark moved and Arlette Mooney seconded the following resolution

RESOLVED, that on recommendation of the Library Director, The Valley Cottage Library Board of Trustees authorizes the use of reserve funds of up to \$700,000 for roof replacement expenses. CREST grant will reimburse \$150,000 of these expenses and NYS Construction Aid will award \$161,603 of the expenses after closure of the aid project.

Motion passes 5-0

Solar Panel Installation: discussion –

Christy is looking into the details of installing solar panels on the library roof.

Social Media Policy Adoption –

Michael Mark moved and Arlette Mooney seconded the following resolution:

RESOLVED, that on recommendation of the Library Director, The Valley Cottage Library Board of Trustees accepts and adopts the Social Media Policy.

Motion passes 5-0

Blog Policy Retirement –

Arlette Mooney moved and Marge McLoughlin seconded the following resolution:

RESOLVED, that on recommendation of the Library Director, the Valley Cottage Library Board of Trustees retires the library's Blog Policy, dated October 17, 2017.

Motion passes 5-0

Materials Selection Policy revision –

Arlette Mooney moved and Marge McLoughlin seconded the following resolution:

RESOLVED, that on recommendation of the Library Director, the Valley Cottage Library Board of Trustees accepts and approves the revisions to the Materials Selection Policy.

Motion passes 5-0

Social Use of Meeting Room Policy retirement –

Arlette Mooney moved and Marge McLoughlin seconded the following resolution:

RESOLVED, that on recommendation of the Library Director, the Valley Cottage Library Board of Trustees retires the Social Use of Meeting Room Policy.

Motion passes 5-0

8. Old Business – None

9. Workshop Items –

Meeting Room Calendar – Reviewed

Statistics – Reviewed

10. Call to Adjourn

Moved by Arlette Mooney and seconded by Marge McLoughlin

to adjourn the meeting

Motion passes 5-0

Meeting adjourned at 9:02 PM.

Respectfully submitted,

Michael Mark, Secretary