

VALLEY COTTAGE LIBRARY

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Board of Trustee Meeting of the Valley Cottage Library Wednesday November 16, 2022

MINUTES

Present: Arlette Mooney, President
Frank Dwyer, Vice President
Marge McLoughlin, Treasurer
Michael Mark, Secretary
Kevin Graham, Trustee
Melissa Roy, Trustee

Christy Blanchette, Director
Ashley Maraffino, Assistant Director

Absent: Herb Lerner, Trustee; *excused*
Public attending: Caroline Meyers

1. Call to order -

Meeting called to order at 7:31 PM by Arlette Mooney, President.

2. Public Comments – As a Valley Cottage resident, Caroline Meyers expressed interest in staying in touch with the library's operation.

3. Approval of October 19, 2022 Minutes

Moved by Marge McLoughlin and seconded by Kevin Graham

To accept the Minutes of the October 19th, 2022 Library Board Meeting.

Motion passes 6-0:

4. President's Report –

Arlette commented as follows

- As there will be a vote on a Board seats at the Association Meeting, Arlette reminded board members to submit a letter of interest to run for election, should they so desire.
- Arlette reminded board members to take advantage of the training opportunities Christy has been providing.

5. Director's Report – On file for review.

In addition, Christy informed the board that the library holiday party will take place this year; December 9th at 5:30 PM.

6. Treasurer's Report – Reviewed and on file.

Moved by Frank Dwyer and seconded by Michael Mark the following resolution:

RESOLVED, The Board of Trustees of the Valley Cottage Library accepts the Treasurer's Report dated 31 October, 2022, and approves the attached vouchers.
Motion passes 6-0.

7. Board Reports and New Business –

Personnel Report -

Moved by Marge McLoughlin and seconded by Melissa Roy the following resolution:

RESOLVED, that on recommendation of the Library Director, the Board of Trustees of the Valley Cottage Library approves the appointment of Jennifer Kenny, FT non-exempt, effective November 10, 2022.
Motion passes 6-0

Strategic Plan Committee -

Christy spoke with the consultants. They recommend expanding the library committee, to include an additional board member, as well as staff members. Marge volunteered to serve on the committee along with board members Kevin and Melissa, as well as Christy and Ashley. Christy will take care of including additional staff.

Bylaws Committee -

Frank reported the proposed changes to the Bylaws. Following board discussion:

Moved by Michael Mark and seconded by Frank Dwyer the following resolution:

RESOLVED, that on recommendation of the Bylaws Committee, The Board of Trustees of the Valley Cottage Library accepts the proposed Resolution #2, as amended, to be placed before the annual Association Meeting for consideration and approval.
Motion passes 6-0

Moved by Kevin Graham and seconded by Marge McLoughlin the following resolution:

RESOLVED, that on recommendation of the Bylaws Committee, The Board of Trustees of the Valley Cottage Library accepts and approves the proposed Resolutions #6 through #15, as amended, to amend the Valley Cottage Library Bylaws of the Board of Trustees.
Motion passes 6-0

Finance Committee –

The Finance Committee met with Christy to discuss:

- 2023 Salary recommendations
- 2024 Budget Proposal

Moved by Kevin Graham and seconded by Marge McLoughlin the following resolution:

RESOLVED, that on recommendation of the Library Director, the Board of Trustees of the Valley Cottage Library accepts and approves the salary schedule for 2023.
Motion passes 6-0

Moved by Marge McLoughlin and seconded by Kevin Graham the following resolution:

RESOLVED, that on recommendation of the Library Director, the Board of Trustees of the Valley Cottage Library accepts and approves the proposed budget for 2024, to be voted upon in the usual prescribed manner at the Annual Association Meeting.
Motion passes 6-0

Tax Cap Override Resolution –

Moved by Kevin Graham and seconded by Marge McLoughlin the following Tax Cap Resolution:

WHEREAS, the adoption of the 2024 budget for the Valley Cottage Library may require a tax levy increase that exceeds the tax cap imposed by state law as outlined in General Municipal Law Section 3- c adopted in 2011; and

WHEREAS, General Municipal Law Section 3- c expressly permits the library board to override the tax levy limit by a resolution approved by a vote of sixty percent of qualified board members; now therefore be it

RESOLVED, that the Board of Trustees of the Valley Cottage Library voted and approved to exceed the tax levy limit for 2024 by at least the sixty percent of the board of trustees as required by state law on November 16, 2022.
Motion passes 6-0

8. Old Business – None

9. Workshop Items –

Correspondence –

Christy shared correspondence from the Parish of St. Paul and St. Ann, expressing appreciation for the library's participation in their parish food drive.

Meeting Room Calendar – Reviewed

Statistics – Reviewed

10. Call to Adjourn

Moved by Marge McLoughlin and seconded by Kevin Graham
to adjourn the meeting
Motion passes 6-0

Meeting adjourned at 8:40 PM.

Respectfully submitted,
Michael Mark, Secretary