

Valley Cottage Library

110 Route 303, Valley Cottage, New York 10989 • 845.268.7700 • www.valleycottagelibrary.org



Board of Trustee Meeting of the Valley Cottage Library Wednesday June 15, 2022

MINUTES (Amended)

Present: Arlette Mooney, President
Frank Dwyer, Vice President
Marge McLoughlin, Treasurer
Michael Mark, Secretary
Kevin Graham, Trustee

Christy Blanchette, Director

Absent: Herb Lerner, Trustee; *excused*
Melissa Roy, Trustee; *excused*

Attending: Caroline Meyers, community member

1. Call to order -

Meeting called to order at 7:30 PM by Arlette Mooney, President.

2. **Public Comments** – Caroline Meyers greeted the board and expressed appreciation for the meeting.

3. Approval of Minutes

Moved by Marge McLoughlin and seconded by Kevin Graham

To accept the Minutes of the May 18th, 2022 Regular Library Board Meeting, and the May 31st, 2022 Special Meeting.

Motion passes 4-0-1:

Voting Yes: Trustees Mooney, McLoughlin, Mark, Graham

Voting Abstain: Trustee Dwyer

4. Presentation of 2021 draft Audit by Berard & Associates, CPAs P.C.

Presentation of draft audit by Donalee Berard and David Raiken.

Moved by Marge McLoughlin and seconded by Frank Dwyer the following resolution:

RESOLVED, The Board of Trustees of the Valley Cottage Library accepts the audit report submitted by Berard & Associates, CPAs P.C.
Motion passes 5-0.

5. President's Report – None

6. Director's Report – On file for review.

In addition

- Christy acknowledge and thanked Senator Elijah Reichlin-Melnick for providing a Bullet Aid grant of \$3,667.
- Reported on a call from a community member, alerting Christy about a new construction plan at Executive Park that would be under consideration by Clarkstown. Christy will look into any impact there might be on the library.

7. Treasurer's Report – Reviewed and on file.

Moved by Michael Mark and seconded by Kevin Graham the following resolution:

RESOLVED, The Board of Trustees of the Valley Cottage Library accepts the Treasurer's Report dated 31 May, 2022, and approves the attached vouchers.
Motion passes 5-0.

8. Board Reports and New Business –

Roofing Report -

Christy reported on an evaluation of the library roof by Russel Watsky, Inc., Roofing Consultant. The evaluation pointed out several issues, some of which have been addressed, others to be scheduled for repair.

Strategic Plan – Community Survey working draft for committee –

There was discussion around implementation of a community survey as a part of creating the Library's next Strategic Plan.

Bylaws Committee -

Frank Dwyer outlined progress being made in consideration of changes in the Library Constitution and Bylaws regarding the election and installation of board officers. There is sufficient time to present a final draft of the Committee's proposals in advance of a required vote of approval at the next Association Meeting. Changes to the Trustee Bylaws will also be proposed, and can be approved by the board, pursuant to board procedure.

9. Old Business –

Mold remediation -

Christy reported on the successful progress of the mold remediation. The remediation has been completed. Required follow-up inspection has been performed, and results should be received shortly.

ANSER/RCLS issues – changes to ANSER contract ILS/IT options

Christy outlined options available to the library for changes in computer services provided by RCLS. There will be a hybrid structure, some services continuing to come from RCLS, others to be established with another service, yet to be finalized.

Moved by Marge McLoughlin and seconded by Frank Dwyer the following resolution:

RESOLVED, The Board of Trustees of the Valley Cottage Library authorizes the board President to sign the ILS contract and the IT contract as recommended by the Library Director.

Motion passes 5-0.

Other Business –

Arlette expressed appreciation for Christy's handling of all of the recent issues in an expeditious manner. Communication with the board has been excellent and appreciated.

10. Workshop Items -

Correspondence – As previously referenced, correspondence regarding bullet aid from Senator Reichlin-Melnick.

Meeting Room Calendar – Reviewed

Statistics - Reviewed

10. Call to Adjourn

Moved by Kevin Graham and seconded by Marge McLoughlin

to adjourn the meeting

Motion passes 5-0

Meeting adjourned at 8:56 PM.

Respectfully submitted,
Michael Mark, Secretary