

Valley Cottage Library

110 Route 303, Valley Cottage, New York 10989 • 845.268.7700 • www.valleycottagelibrary.org



Board of Trustees Special Meeting of the
Valley Cottage Library
Monday, March 4, 2024

Present: Frank Dwyer, President
Marge McLoughlin, Vice President
Michael Mark, Treasurer
Mary Fiore, Trustee
Arlette Mooney, Trustee

Absent: Melissa L. Roy, Secretary – excused
Herb Lerner, Trustee – excused

Also attending: Christy Blanchette, Director

Public attending: none

1. Call to order – Meeting called to order at 7:02 by Frank.

2. Public Comments – None

3. Review and Approval of Proposal for Architectural Service.

The building committee reports that M. Esmay reported the project may cost around \$125,000. F. Dwyer suggests the library expect \$150,000 inclusive of furnishing but board agrees up to \$200,000 may be needed for the project.

Board discusses Esmay proposal. 7% fee of costs seems to fall within industry standards.

Marge suggests seeking another bid would slow down the process for library to get building estimates to apply for grants and that Esmay knows building.

Moved by Marge McLoughlin and seconded by Arlette Mooney the following resolution

RESOLVED, by the Board of Trustees of the Valley Cottage Library to approve the Proposal for Architectural Services submitted by Michael Esmay, Architect.

Motion passes 5-0

Approved March 20, 2024

4. Adjournment

Moved by Arlette Mooney and seconded by Michael Mark

To adjourn the meeting.

Motion passes: 5-0.

Meeting adjourned at 7:09pm.

Respectfully submitted,

Mary Fiore

Approved March 20, 2024