

VALLEY COTTAGE LIBRARY

110 Route 303, Valley Cottage, New York 10989 • 845.268.7700 • www.valleycottagelibrary.org



Board of Trustee Meeting of the Valley Cottage Library Wednesday September 21, 2022

MINUTES (Amended)

Present: Arlette Mooney, President
Frank Dwyer, Vice President
Marge McLoughlin, Treasurer
Michael Mark, Secretary
Melissa Roy, Trustee
Herb Lerner, Trustee

Christy Blanchette, Director
Ashley Maraffino, Assistant Director

Absent: Kevin Graham, Trustee; *excused*

1. Call to order -

Meeting called to order at 7:35 PM by Arlette Mooney, President.

2. Public Comments – None

3. Approval of Minutes

Moved by Frank Dwyer and seconded by Herb Lerner

To accept the Minutes of the August 17th, 2022 Library Board Meeting.

Motion passes 6-0:

4. President's Report –

Arlette commented as follows

- Thanks to Christy for the comprehensive research into library materials and services, in response to a request by a community member.
- Notice posted in the library newsletter of two positions on the Board of Trustees up for a vote at the next Association meeting.
- Christy has updated the library's trustee email account, so that it can receive applications from anyone considering running for board trustee.

- Trustee Sunshine fund needs replenishing.

5. Director's Report – On file for review.

In addition

- Michael McGuire of Webster Bank will attend the October meeting to respond to Board Member questions regarding the bank merger.
- Due to illness in the library's custodial staff, the library is engaging a custodial service for cleaning and maintenance.
- Construction aid is still on track
- There will be an upcoming RCLS Budget Hearing

6. Treasurer's Report – Reviewed and on file.

Moved by Michael Mark and seconded by Melissa Roy the following resolution:

RESOLVED, The Board of Trustees of the Valley Cottage Library accepts the Treasurer's Report dated 31 August, 2022, and approves the attached vouchers.

Motion passes 6-0.

7. Board Reports and New Business –

Personnel Report -

Moved by Frank Dwyer and seconded by Herb Lerner the following resolutions as a group:

RESOLVED, that on recommendation of the Library Director, the Board of Trustees of the Valley Cottage Library accepts the resignation of Sarah Wilson, whose last day of work will be August 22, 2022.

RESOLVED, that on recommendation of the Library Director, the Board of Trustees of the Valley Cottage Library accepts the resignation of Melinda Watkins, whose last day of work will be September 14, 2022.

Motion passes 6-0

The board expressed thanks to Melinda for her many years of service.

Strategic Plan Committee -

Melissa reported that the committee met, and considered four proposals from consultants to assist in the formulation of the Strategic Plan. The committee will report further at the October meeting.

Bylaws Committee -

Frank reported on a list of resolutions he and Kevin have assembled for board consideration. Discussion led to suggestions of edits to some of the resolutions. Consensus was that, given the number of recommended resolutions, the board would address them over the period of several meetings. Michael volunteered to join the committee in its work if the committee so desired.

8. New Business –

Snow Plow Contract –

Moved by Marge McLoughlin and seconded by Arlette Mooney the following resolution:

RESOLVED, that on recommendation of the Library Director, the Board of Trustees of the Valley Cottage Library accepts and approves the Curti's Landscaping, Inc Snow Maintenance Contract for a Service Term of November 1, 2022 through April 30, 2025

9. Old Business –

Friends of the Library –

Moved by Michael Mark and seconded by Marge McLoughlin the following resolution:

RESOLVED, that on recommendation of the Library Director, the Board of Trustees of the Valley Cottage Library accepts and approves the policy entitled "Friends of the Library Account Expenditure Guidelines."

Motion passes 6-0

Media Statement – On file for review

Materials Challenge

Moved by Marge McLoughlin and seconded by Herb Lerner the following resolution:

RESOLVED, that on recommendation of the Library Director, the Board of Trustees of the Valley Cottage Library accepts and approves the Media Statement regarding materials and services.

Motion passes 6-0

Moved by Michael Mark and seconded by Arlette Mooney the following resolution:

WHEREAS, a community member has duly submitted a Request for Re-evaluation of Library Material, and

WHEREAS, the Director of the Valley Cottage Library has conducted a comprehensive review of the Library's policies, including the Materials Selection Policy and the Gifts and Bequests Policy, and

WHEREAS, the Director of the Valley Cottage Library has reviewed the American Library Association Freedom to Read Statement, and the Library Bill of Rights, and

WHEREAS, the Director of the Valley Cottage Library has read multiple issues of the periodical in question, consulted with other librarians, and researched catalogs of major libraries,

Now, therefore be it

RESOLVED, that upon recommendation of the Director of the Valley Cottage Library, the Board of Trustees of the Valley Cottage Library accepts and approves the continuation of including The Epoch Times in the Library's collection.

Motion passes 6-0

10. Workshop Items -

Correspondence – None

Meeting Room Calendar – Reviewed

Statistics – Reviewed

Other Business –

Arlette reported that Christy will begin work on staff salaries, as well as the next budget.

The board appointed Marge and Arlette to serve as a committee, which will review Christy's salary and budget recommendations.

10. Call to Adjourn

Moved by Frank Dwyer and seconded by Marge McLoughlin

to adjourn the meeting

Motion passes 6-0

Meeting adjourned at 9:22 PM.

Respectfully submitted,

Michael Mark, Secretary