VALLEY COTTAGE LIBRARY
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Board of Trustees Meeting of the
Valley Cottage Library
Wednesday May 20, 2026

MINUTES

Present:	Frank Dwyer, President Mary Fiore, Secretary Arlette Mooney, Treasurer Michael Mark, Trustee Melissa Roy, Trustee Jemar Ward, Trustee
Excused:	Marge McLoughlin, Trustee
Also Attending:	Christy Blanchette, Director Auditors: Berard & Associates, CPAs PC George Morfogen, Partner David Raiken

1. **Call to Order -** The meeting was called to order at 7:30 p.m.

2. **Public Comments -** Caroline Meyers attended 'The Librarians' movie and enjoyed it.

3. **Audit Presentation** -

   Independent auditors report presented by George Morfogen, stating that as of December 2025 YE financial statement, the firms Independent Auditors Report and Opinion Statement reflect that the Valley Cottage Library's financials are fairly stated. There are some minor language and clarifying adjustments needed in final draft, and the Library will refer to the management letter for suggested adjustments and recommendations.

Moved by Michael Mark and seconded by Jemar Ward the following resolution:

RESOLVED, to accept the Independent Auditors report presented to the Trustees of the Valley Cottage Library on April 15, 2026.

Motion passes 6-0.

4. **Approval of the Minutes of April 15, 2026** -

Moved by Arlette Mooney and seconded by Melissa Roy the following resolution:

RESOLVED, to accept the Minutes of the April 15, 2026, Valley Cottage Library Board of Trustees Meeting.

Motion passes 6-0.

5. **President's Report** – Frank Dwyer reports no new updates.
6. **Directors Report-** Christy Blanchette reports that in addition to her written report

There was water leaking in Children's Room, same spot as this winters Ice dam. Roofers coming to assess on April 16. Christy will review the warranty on the roof before then. This roof was replaced in 2023.

7. **Treasurer's Report -**

Arlette Monney states the Valley Cottage Library is still awaiting the balance of the tax revenue (typically arrives in April or May. The Library is operating within the budget and the May outlook is solid.

Moved by Jemar Ward and seconded by Michael Mark the following resolution:

RESOLVED, that the Board of Trustees of the Valley Cottage Library accepts the Treasurer's Report dated May 20, 2026.

Motion passes 6-0.

8. **Board Reports and New Business-**

-**<u>Personnel Report</u>**

- New PT employee at circulation desk Estefania Gomez Mejia.

Moved by Arlette Mooney and seconded by Melissa Roy the following resolution:

RESOLVED, that the Board of Trustees of the Valley Cottage Library accepts the proposed hiring of a new PT employee for the circulation desk.

Motion passes 6-0.

- **<u>HVAC replacement proposal – Children's Room</u>**

- Christy Blanchette reports that a coil in air handler wasn't working, and the part can't be replaced since it's from 2002 and no longer available. Discussion ensured among the Trustees the decision to repair solely the broken section or to take the opportunity to replace the entire HVAC system in the Children's Room.

Moved by Mary Fiore and seconded by Jemar Ward the following resolution:

RESOLVED, that the Valley Cottage Library Board of Trustees approves fully replacing the HVAC system in the Children's Room.

Motion passes 5-1 with Trustee Roy opposed.

9. **Old Business** -

-Public Comment Policy

The Committee reports that the attorney has weighed in. Committee will review response from attorney and will be brought to Trustees at future meeting.

Frank Dwyer reports that he will be absent from the June meeting.
Mary Fiore reports that she will be absent from the June meeting.

10. **Adjournment - Frank Dwyer asked for a motion to adjourn the meeting|**

Moved by Michael Mark and seconded by Melissa Roy the following resolution:

RESOLVED, that the May 20, 2026 , Board of Trustees Meeting of the Valley Cottage Library be adjourned.

Motion passes 6-0.

The meeting was adjourned at 8:28 p.m.

Respectfully submitted,

Mary Fiore, Secretary

The next meeting of the Board of Trustees will be held on Wednesday, June 17, 2026.

Approved 06/17/2026