VALLEY COTTAGE LIBRARY
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Board of Trustees Meeting of the
Valley Cottage Library
Wednesday, June 17, 2026

MINUTES

Present: Marge McLoughlin, Vice President
Arlette Mooney, Treasurer
Arlette Mooney, Trustee
Melissa L. Roy, Trustee

Excused: Frank Dwyer, President
Mary Fiore, Secretary
Jemar Ward, Trustee

Also attending: Christy Blanchette, Director
Ashley Maraffino, Assistant Director

Public attending: Carida Ridoré

1. Call to order – Meeting called to order at 7:30pm by Marge.

2. Public Comments – None

3. Approval of May 20, 2026 Minutes

Moved by Michael Mark and seconded by Arlette Mooney the following resolution:
RESOLVED, to accept the Minutes of the May 20, 2026 library Board Meeting.
Motion passes 4-0.

4. President's Report – New meeting date for September monthly meeting: September 9, 2026

5. Director's Report – On file for review.

6. Treasurer's Report

Moved by Arlette Mooney and seconded by Michael Mark the following resolution:
RESOLVED, that the Board of Trustees of the Valley Cottage Library accepts the Treasurer's Reports dated May 31, 2026 and approves the attached vouchers.
Motion passes 4-0.

7. Board Reports and New Business

Public Comments Policy –
Moved by Arlette Mooney and seconded by Michael Mark the following resolution:
RESOLVED, that, on recommendation of the Library Director, the Board of Trustees of the Valley Cottage Library approves the Public Comments Policy.
Motion passes 4-0.

Employment Handbook review and approval –
Moved by Michael Mark and seconded by Arlette Mooney the following resolution:
RESOLVED, that on recommendation of the Library Director, the Board of Trustees of the Valley Cottage Library approves the Employment Handbook, as amended.
Motion passes 4-0.

RCLS Board nomination
Moved by Arlette Mooney and seconded by Michael Mark the following resolution:
RESOLVED, that the Board of Trustees of the Valley Cottage Library seconds Nyack Library's nomination of Rita S. Borst to the RCLS Board of Trustees representing Rockland County.
Motion passes 4-0.

RCLS Plan of Service
Moved by Melissa Roy and seconded by Michael Mark the following resolution:
RESOLVED, that on recommendation of the Library Director, the Board of Trustees of the Valley Cottage Library approves the RCLS Plan of Service.
Motion passes 4-0.

RCLS Direct Access Plan
Moved by Michael Mark and seconded by Arlette Mooney the following resolution:
RESOLVED, that on recommendation of the Library Director, the Board of Trustees of the Valley Cottage Library approves the RCLS Direct Access Plan.
Motion passes 4-0.

2026 Construction Aid project - discussion
Christy explained that there is a need for a kitchenette for programming purposes in the Community Meeting Room. The addition would reduce pain points experienced by staff. The architect provided a sketch of what could be done in the existing closet in the room. The approximate cost is $40,000 but, if approved, up to half of the cost would covered by the construction aid grant. The construction aid grant is due August 1, 2026.

8. Old Business –

The library currently banks with Webster Bank. According to a recent press release, Webster Bank is being acquired by Banco Santander.

9. Workshop Items –

Statistics – reviewed

10. Adjournment

Moved by Melissa Roy and seconded by Michael Mark
To adjourn the meeting.
Motion passes: 4-0.

Meeting adjourned at 8:33pm.

Respectfully submitted,
Melissa L. Roy, Trustee