

VALLEY COTTAGE LIBRARY

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Board of Trustees Meeting of the
Valley Cottage Library
Wednesday, March 18, 2026

MINUTES

Present: Frank Dwyer, President
Marge McLoughlin, Vice President
Mary Fiore, Secretary
Arlette Mooney, Treasurer
Michael Mark

Excused: Melissa Roy
Jemar Ward

Also Attending: Christy Blanchette, Director
Ashley Maraffino, Assistant Director

Public attending : Caroline Meyers
Carida Ridoré
Caroline Siecke-Pape

1. **Call to order** - The meeting was called to order at 7:30 p.m.
2. **Public Comments** – No comments from the public attending.
3. **Approval of the Minutes of the February 18, 2026 Board Meeting**

Moved by Marge McLoughlin and seconded by Michael Mark the following resolution:

RESOLVED, to accept the Minutes of the February 18, 2026 Valley Cottage Library Board of Trustees Meeting.
Motion passes 5-0.

4. **President's Report** – Frank Dwyer reports no new updates.
5. **Director's Report** – Christy Blanchette reports that in addition to her written report:
 - a. Reminded trustees about responding to the RCLS survey
 - b. Nyack schools ratified and accepted the budget vote
 - c. Trustees can receive credit for training by attending a showing of the film *The Librarians* April 20 at the Valley Cottage Library.
6. **Treasurer's Report** - Arlette Mooney reports that February expenses align with the expectations of the previous year.

She anticipates the library will come in at or under budget for the month of March. Arlette notes that there were expenses from Tri State Roofing to manage the ice dams on the roof and the excessive snowstorms to remove snow. Will be reflected in the March expense budget.

Moved by Michael Mark and seconded by Marge McLaughlin the following resolution:

RESOLVED, that the Board of Trustees of the Valley Cottage Library accepts the Treasurer's Report dated March 18, 2026.
Motion passes 5-0,

7. Board Reports

- a. **Personnel Report** –

Moved by Arlette Mooney and seconded by Michael Mark the following resolution:

RESOLVED, that the Board of Trustees of the Valley Cottage Library accepts the Personnel Report dated March 18, 2026.
Motion passes 5-0.

- b. **AI Policy Revision Draft** –

Christy Blanchette notes some of the most significant edits to the existing policy relate to surveillance and privacy, and the type of data that is input and deleted after use. Michael Mark suggests the final asterisk note is moved to #4 in the AI Use Concerns section of the policy.

Moved by Mary Fiore and seconded by Arlette Mooney the following resolution:

RESOLVED, that the Board of Trustees of the Valley Cottage Library accepts the updated AI Policy as amended.

Motion passes 5-0.

8. **Old Business** - Public Comments Policy

Frank Dwyer states the committee has been collecting other polices as comparisons, has been working together by email, and will present to the Board of Trustees at a future meeting.

9. **Statistics** – Report on file for review

10. **Adjourn** – Frank Dwyer asked for a motion to adjourn the meeting.

Moved by Mary Fiore and seconded by Michael Mark the following resolution:

RESOLVED that the meeting of the March 18, 2026 Valley Cottage Library Board of Trustees Meeting be adjourned.

Motion passes 5-0.

The meeting was adjourned at 7:48 p.m.

Respectfully submitted,
Mary Fiore, Secretary

Next Board Meeting is on Wednesday, April 15, 2026.