

**Board of Trustee Meeting of the Valley Cottage Library
Wednesday, May 18th, 2022**

MINUTES

Present: Arlette Mooney, President
Marge McLoughlin, Treasurer
Melissa Roy, Trustee
Kevin Graham, Trustee

Christy Blanchette, Director

Absent: Frank Dwyer, Vice President
Michael Mark, Secretary
Herb Lerner, Trustee

1. Call to order –

Meeting called to order at 7:30pm by Arlette Mooney, President

2. Public Comments –

Caroline Meyers, Valley Cottage, attended the entire meeting. She said libraries are the center of truth and wants to stay in touch.

3. Approval of Minutes

Moved by Marge McLoughlin and seconded by Melissa Roy.

To accept the minutes of the April 20, 2022 Regular Board Meeting as amended.

Motion passes 4-0.

4. President's Report

Arlette congratulated Trustee, Michael Mark, for winning another term on the Nyack School Board (as a Trustee).

5. Director's Report – on file for review.

Christy met with a roofing consultant on May 17th. The roofing consultant will provide a report in two to three weeks on the state of the roof including items that need immediate attention and approximate timespans for replacement on each section.

Several staff members have tested positive for COVID. While not a huge impact in the staffing, COVID

remains a part of our lives.

The air conditioning in the Glass Room has not been functioning since last year but will be repaired soon in anticipation of a new season of more robust in-person programming.

A contract was signed for quarterly pest control in response to a significant presence of carpenter bees. The library does encounter other nuisance pests during each season.

Christy has applied to be accepted into the Leadership of Rockland County program and was interviewed recently. If accepted she would start in September for one day per month.

Christy reached out to the Islamic Center of Rockland County located in Valley Cottage. Several members of the mosque will come for a tour on May 19, 2022. The meeting is a furtherance of a connection began earlier this year on Zoom to connect to organizations within our community.

In accordance with a Stormwater Agreement with the Town of Clarkstown the stormwater/draining system in the parking lot needs to be inspected annually by an engineering company. The system was found to be operating as designed and no work is necessary.

A full-staff meeting will be held on May 20. Christy and Ashley will train staff about the increasing occurrence of First Amendment Auditors visiting libraries as well as a review of our meeting room use and materials selection policies..

6. Treasurer's Report - Marge McLoughlin reviewed the Treasurer's Report, which is on file.
Moved by Kevin Graham and seconded by Melissa Roy the following resolution:

RESOLVED, The Board of Trustees of the Valley Cottage Library accepts the Treasurer's Report dated May 18, 2022 and approved the attached vouchers.
Motion passes 4-0.

7. Board Report and New Business

Personnel Report – on file

Moved by Kevin Graham and seconded by Marge McLoughlin the following resolution:

RESOLVED, The Board of Trustees of the Valley Cottage Library accepts the Director's Personnel Report dated May 18, 2022
Motion Passes 4-0.

Open Meeting Law and Virtual Meetings

The Board of Trustees will need more time to review.

8. Old Business

Children's crawlspace update

The air quality throughout the library was tested throughout the library on May 12. No concerns were noted in any patron or staff areas. Crawlspace areas identified previously on April 29 as well as an attic space will undergo a remediation effort. Five companies have been contacted for remediation proposals.

Hartford lawsuit resolution

The lawsuit has been settled through the insurance company.

ANSER/RCLS issues – changes to ANSER contract ILS/IT options

Christy Blanchette reports the library staff continues to look at options. RCLS has contracted for a computer audit of all libraries and the audit of Valley Cottage Library has not been complete.

9. Workshop Items

- **Correspondences** – Christy announced that Angela Strong, Director of the Nyack Library, sent an email announcing the appointment of an Interim Director beginning at Nyack in June. Angela will be retiring at the end of the month and the Interim Director will serve until a permanent replacement is identified.
- **Meeting Room Calendar** – Reviewed
- **Statistics** - Reviewed

10. Call to Adjourn

Moved by Marge McLoughlin and seconded by Kevin Graham to adjourn meeting
Motion passes 4-0.

Meeting adjourned at 8:40pm

*Respectfully submitted,
Kevin Graham, Trustee*